

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF WATER, ELECTRIC,  
AND COMMUNICATIONS TRUSTEES  
OF THE CITY OF MUSCATINE, IOWA  
SEPTEMBER 26, 2023 – 5:30 P.M.**

The Board of Trustees met in regular session at Muscatine Power and Water's Administration/Operations Building, 3205 Cedar Street, Muscatine, Iowa, on Tuesday, September 26, 2023 at 5:30 p.m.

Chairperson Keith Porter called the meeting to order. Members of the Board were present as follows: Trustees Susan Eversmeyer, Tracy McGinnis, and Kevin Fields. Trustee Steven Bradford was absent due to previously scheduled travel plans.

Also present were Gage Huston, General Manager of Muscatine Power and Water; Kelly Miller, Board Secretary; Erika Cox, Brandy Olson, Mark Roberts, Ryan Streck, and Doug White of Muscatine Power and Water. Additional guests attending the meeting included Jill Blieu, David O'Connor, and Jessica Brackett.

Secretary Miller asked if there was anyone in attendance who wished to make any public comments. No public comments were made.

The minutes of the August 29, 2023 Audit/Finance Committee meeting, Public Hearing and Board meeting were presented as previously submitted to all Board members. Trustee Eversmeyer moved, seconded by Trustee McGinnis, that the minutes from the August 29, 2023 Audit/Finance Committee, Public Hearing and Board meeting be approved. All Trustees present voted aye. Motion carried.

The list of expenditures and transactions for August 2023 were presented. Mr. Huston reviewed the expenditures, and after additional discussion Trustee McGinnis moved, seconded by Trustee Eversmeyer, to ratify payment of \$6,705,694.65 for the Electric Utility, \$645,500.87 for the Water Utility, and \$1,194,014.03 for the Communications Utility, for a cumulative total of \$8,545,209.55. All Trustees present voted aye. Motion carried.

The next agenda item was to approve a Project Summary Form (PSF) for the NOFA 8 Design, Construction, and Material Purchases. Mr. Huston explained staff is seeking Board approval at this time to allow MPW to formally accept the grant award (if available) and commence project procurement activities. MPW's normal process is to prepare PSFs and approve projects as part of the budget process. Costs have been adjusted in the coming Budget and Projection to align with the actual scope of the NOFA 8 application. Construction costs for the project make up the largest component of the NOFA 8 project costs. Staff prefers to get a contract under agreement as soon as possible to secure a place in the construction contractor's schedule and solicit competitive pricing. Trustee Eversmeyer moved, seconded by Trustee Fields, to approve the PSF for the NOFA 8 Design, Construction, and Material Purchases. All Trustees present voted aye. Motion carried.

Mr. Huston next introduced the MPW 2024 Strategic Plan for review. He reminded the Board that over the past several months, MPW's Senior Leadership Team completed a comprehensive strategic planning initiative. He continued that the five overarching Strategies identified in the 2024 Strategic Plan will be the guideposts for the Utility's efforts over the next three years. These Strategies – and the many Objectives supporting those Strategies – will not only ensure that MPW maintains its reputation for providing best-in-class reliability at some of the lowest rates in the country, they position MPW to drive development and growth in Muscatine for decades to come. By building on MPW's solid foundation, the 2024 Strategic Plan will achieve our vision of a strong future. Mr. Huston

reviewed the multiple sections of the strategic plan. Trustee McGinnis moved, seconded by Trustee Eversmeyer, to approve the 2024 Strategic Plan. All Trustees present voted aye. Motion carried.

During the General Manager's report, Ms. Cox shared an update that MPW's contracts for network retransmission of content for the local Big 4 broadcast networks expire at the end of 2023. Mr. Huston shared that MPW will be conducting a customer survey in October. He continued that MPW held 2023 Retiree Breakfast gatherings at the A/O and plant, both events were well attended. He ended by stating MPW employees volunteered at the United Way Day of Caring last week and were able to provide yardwork and cleanup at two senior citizen's homes and also helped clean a brick patio and mulch trees at Weed Park Zoo Garden. He also mentioned that the Utility received a handwritten note from one of the seniors the team helped. In the note, she expressed how grateful she was to have MPW employees come and help clean up her yard.

The August Financial Operating Statements and Balance Sheets were presented as previously submitted to all Board members. Mr. Roberts reviewed the MPW dashboard and the Financial Results Summary for each Utility.

Mr. Huston stated that there were no entries on the Competitive Quotes for Public Improvements Report.

Mr. Huston reviewed the Monthly Project Status Report and Variance Analysis report.

The August Departmental Reports were presented as previously submitted to all Board members. Mr. Huston provided a high-level review of the reports. Mr. White reviewed the Powering the Future Monthly Status Report.

No public comments were made.

Trustee McGinnis moved, seconded by Trustee Eversmeyer to receive and place on file the August 2023 Utility Reports. All Trustees present voted aye. Motion carried.

The meeting of the Board of Trustees was adjourned at 6:41 p.m.

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Kelly Miller  
Board Secretary