

# How to Change Your MachLink Email Password

Follow the steps below to securely update your MachLink email password.

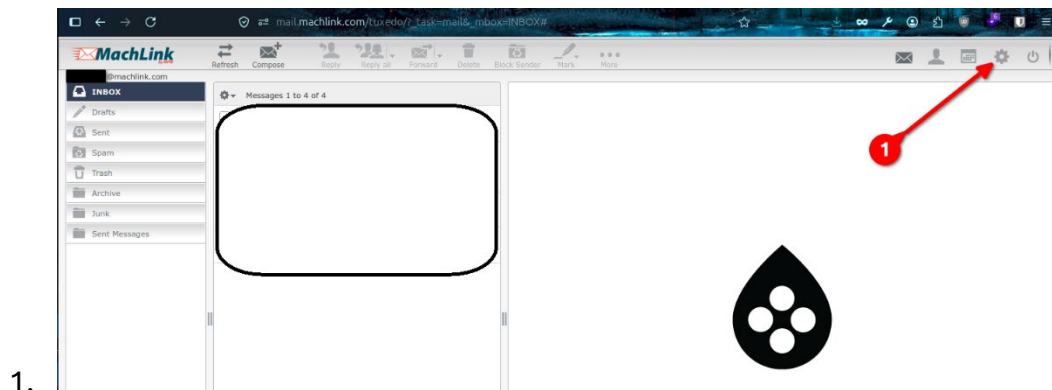
## Change Your Password

1. Go to [mail.machlink.com](mailto:mail.machlink.com).
2. Sign in with your current MachLink email username and password.

A screenshot of the MachLink eMail Login page. On the left, there is a "Log In to Access Your Account" section with a welcome message and a "Security Enhancements Coming!" notice. On the right, there is a login form titled "MachLink eMail Login" with fields for "Email:" (containing "Helpdesk@machlink.com") and "Password:" (masked with dots). Below the password field is a "Show Password" checkbox and a "Forgot your password?" link. At the bottom right of the form is a "Login" button. The page is powered by MagicMail.

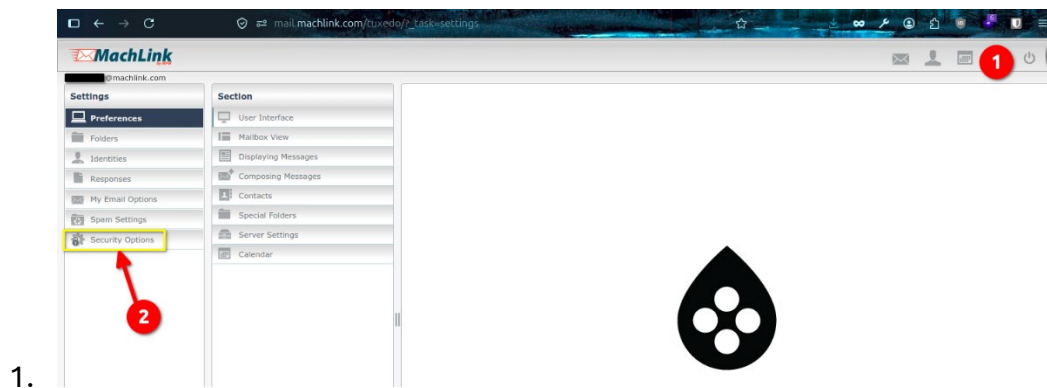
1.

3. Select the **Settings** gear in the upper-right corner.

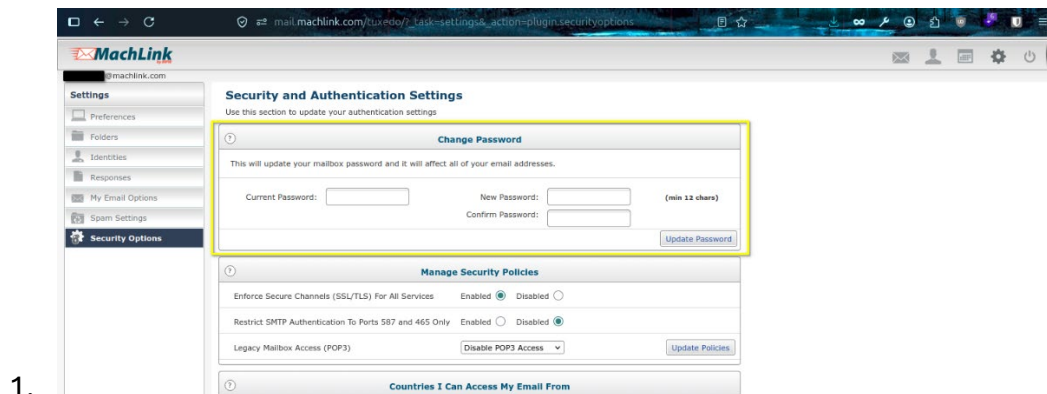


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4. In the Settings menu, select **Security Options**.



5. Enter your current password.
6. Enter your new password, then enter it again to confirm it.
7. Save the change.



## Password Requirement

**Your new password must be at least 12 characters long.**

## Need Help?

Contact the HelpDesk if you have questions or need assistance changing your password.

**Phone:** 563-263-2631, option 2

**Hours:** 6:00 a.m. to midnight